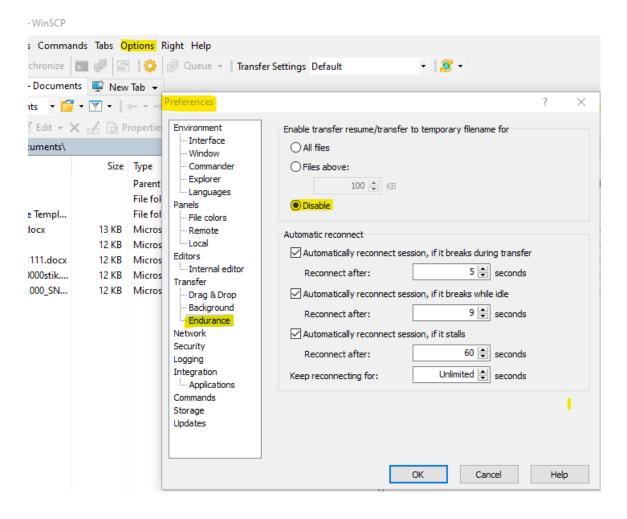
How to upload via WinSCP?

Go to WinSCP

Start by disabling the "resume" functionality. This needs to be done in order to avoid the file from renaming during the transfer. It does so, because Azure does not support the "resume" feature.

Deactivation of "resume": Choose: Options, Preferences, Endurance, Disable:



Fill in Host name: always the same: <u>www.dei-sftp.dk</u>

Fill in User name: danishescrowinstitute.(**own escrow number**) 'below e.g. 71000' – press Advanced

🔁 Login		- 🗆 🗙
New Site	Session File protocol: SFTP	Port number: 22 🗼 ord: Advanced
Tools Manage Show Login dialog on startup and when		Close Help

Press Advanced, choose SSH and Authentication. Then press the three dots next to Private key file:

Advanced Site Settings		?	\times
Environment Directories Recycle bin Encryption SFTP Shell Connection Proxy Tunnel SSH Key exchange Authentication Bugs Note	□ Bypass authentication entirely Authentication options □ Attempt authentication using Pageant □ Attempt "keyboard-interactive" authentication □ Respond with a password to the first prompt Authentication parameters □ Allow agent forwarding Private key file: □ Display Public Key Tools □ Certificate to use with the private key:		
	GSSAPI Attempt GSSAPI authentication Allow GSSAPI credential delegation		
Color 🔻	OK Cancel	Hel	p

Choose the correct private key (.ppk) in the folder – here 'key71000.ppk' – press it:

Note! Select 'all files' in the folder. Otherwise, you may not be able to find your key.

Status Date modified	Туре
25-09-2023 14:46	File
25-09-2023 14:52	РРК
⊘ 25-09-2023 14:46	Micr
	>
✓ All Files (*.*)	~
	 ⊘ 25-09-2023 14:46 ⊘ 25-09-2023 14:52 ⊘ 25-09-2023 14:46

To convert the file to .ppk (it is isn't already – it is in the example above), we say ok to 'convert to OpenSSH private key puTTY format + save:

Advanced Site Settings	? X
Environment Directories Recycle bin Encryption SFTP Shell	Bypass authentication entirely Authentication options Attempt authentication using Pageant Attempt 'keyboard-interactive' authentication
Ke forr 	? × you want to convert OpenSSH private key to PuTTY nat? te key file 'C:\Users\awt\OneDrive - Teknologisk ut\Danish_Escrow_Institute\New folder\key80000' contains key in SSH format. WinSCP supports only PuTTY format.
	OK Cancel Help
	GSSAPI
Color 🔻	OK Cancel Help
Advanced Site Settings	? ×
Environment Directories Recycle bin Encryption SFTP Shell	Bypass authentication entirely Authentication options Attempt authentication using Pageant Attempt 'keyboard-interactive' authentication
Connection Proxy Tunnel SSH	mation ? ×
Key exchange Authentication Bugs Note	<pre>'C:\Users\awt\OneDrive - Teknologisk Institut\Danish_Escrow_Institute\New folder\key80000.ppk'.</pre>
	OK Help
	GSSAPI
Color 🔻	OK Cancel Help

Press OK and oK to the below:

Advanced Site Settings	? ×
Environment Directories Encryption SFTP Shell Connection Proxy	 □ Bypass authentication entirely Authentication options ☑ Attempt authentication using Pageant ☑ Attempt 'keyboard-interactive' authentication ☑ Respond with a password to the first prompt
Tunnel SSH Authentication Bugs Note	Authentication parameters Allow agent forwarding Private key file: eknologisk Institut\Danish_Escrow_Institute\New folder\key71000.ppk Display Public Key Certificate to use with the private key:
	GSSAPI
Color 🔻	OK Cancel Help

Press Log-in:

🔁 Login	- 🗆 ×
Session File protocol:	
Host name: www.dei-sftp.dk User name: Pass	Port number:
danishescrowinstitute.71000	Advanced
Tools Manage Description Show Login dialog on startup and when the last session is closed	Close Help

You will encounter the message below when connecting to the server:

Ukend	t værtsnøgle	×			
0	-	er ukendt. Der er ingen garanti for, at uter, som du tror den er.			
	Detaljer Vært: Algoritme for værts	www.dei-sftp.dk:22 nøgle: ecdsa-sha2-nistp256 256			
	Fingeraftryk:	SHA256:6HikgYBMSL9VguDq9bmwRaVXdOIUKEQUf4hlOjfvv6l			
Hav tillid til denne vært, og fortsæt med at oprette forbindelse?					
		OK Annuller			

For verification of host key, see here: <u>https://learn.microsoft.com/en-us/azure/storage/blobs/secure-file-transfer-protocol-host-keys</u> We use "Sweden Central".

The information is run through.

The files you need to upload must be in the 'Documents' folder. You can now drag files from the left screen to the right (see example 'Venlig hilsen')

Remember that the file **must** be named in date format and include the escrow number, *YYYY-MM-DD_escrow no.-mm.zip* – **example: 2023-08-30_71000_SNIP**

Once the document has been moved to the right-hand side, it is uploaded.

📮 danishescrowinstitute.7	71000@danisł	nescrowinstitute.blob.c	ore.windows.net 🗙 탈	New Tab	-				
🖺 My documents 🔹 📁 👻 🖛 🔹 🔶 🗉 🔂 📥			📙 / <root> 🔹 🚰 💌 💌 🔹 👉 🖙 🔶 🔝 🔚 👘 🏠 🔯 Find Files 🛼</root>						
🛃 Upload 👻 📝 Edit 👻	×⊿D	Properties 👻 📫 Ne	w - + - 🗸		Download 👻 📝 Ed	t • 🗙 📈	🕞 Properties 👻 📫 Ne	ew - 🕂 🗕	\checkmark
C:\Users\awt\Documents\					1				
Name	Size	Туре	Changed		Name	Size	Changed	Rights	Owner
t		Parent directory	06-09-2023 12:42:40		t				
Custom Office Templ		File folder	16-05-2023 15:25:08		TESTdoc.docx	12 KB	06-09-2023 12:42:38	rw-r	0
🖷 Venlig hilsen.docx	13 KB	Microsoft Word D	25-07-2023 08:48:35		🖬 Venlig hilsen.docx	13 KB	25-07-2023 08:48:35	rw-r	0
TESTdoc.docx	12 KB	Microsoft Word D	06-09-2023 12:42:38						